

List of Documents to be uploaded by the Candidates

Qualification and Age:

- i. SSC – Marksheet & Passing Certificate.
- ii. HSC – Marksheet & Passing Certificate.
- iii. Diploma Semester-wise Marksheet & Passing Certificate (if applicable).
- iv. Graduation Semester-wise Marksheet & Passing Certificate.
- v. Post –Graduation Semester-wise Marksheet & Passing Certificate, if applicable.
- vi. In case of CGPA/ OGPA grades, conversion into percentage statement issued by University / Institute should be produced.
- vii. If the Specialization is not mentioned in the Marksheet / Degree / Diploma certificate, letter from college/university specifying the specialization will be required.

Category status:

- viii. Candidates belonging to SC/ST/OBC(NCL)/EWS/PwBD category will have to produce concerned certificates in prescribed format as available on RCF website (if applicable).
- ix. Caste Validity, if applicable

Experience certificates:

- x. Appointment Letter /Offer Letter
- xi. Document showing Date of Joining
- xii. Release Letter (previous organisation)
- xiii. Experience Certificate (previous, current organization, as applicable)
- xiv. Latest Salary Slip/ Form 16 (If applicable) etc.
- xv. The candidates presently in the employment of Central Govt / State Govt. / Semi Govt. / PSU organization should bring No Objection Certificate (NOC) from their employer for attending interview/skill test.
- xvi. Annexure IV – Undertaking by Candidate for experience